

Approved by IPC \_\_\_\_\_  
Approved by Directors \_\_\_\_\_  
Approved by Dean \_\_\_\_\_

**6.1 Frequency of Meetings:**

The Committee shall meet as needed as called by the Chair, determined by the membership and/or requested by the Dean. A minimum of two meetings per semester are held for long-term planning and discussion of issues.

**7.1 Attendance:**

Members that miss more than two (2) regularly scheduled meetings may be asked by the Chair to consider finding alternate representation to serve on the Committee.

All members are eligible to vote and expected to attend and participate in the meetings. All faculty and students are welcome to attend meetings and participate in discussions as recognized by the Chair but may not vote.

**8.1 Voting and Decisions:**

All other committee decisions shall be made through consensus, defined as the majority of committee members present if a quorum of at least 50% of the membership is in attendance.

**9.1 Bylaw Amendments**

Amendments to the Bylaws may be made through a 2/3 majority vote of voting members of the committee

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