

Christopher C. Gibbs College of Architecture

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Reviewed by Gibbs College Directors
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Cancelled Courses

A course shall not be cancelled unless one or more of the following conditions may be met.

The course is not required by the curriculum.

A viable course schedule is not available for degree completion.

The course is repeatedly below the enrollment minimums.

Offering the course every two years is not a viable option.

A qualified instructor is unavailable.

Recommended average minimum course section enrollment sizes

Undergraduate lecture/seminar course: 19 students

Upper division undergraduate or graduate level lecture/seminar course: 15 students

Cross listed graduate/undergraduate lecture/seminar course: 15 students combined

Studio course: 15 students (meets regularly under instructor supervision for at least 8 hours per week)

Summer studio course: 5 students (meets regularly under instructor supervision for at least 15 hours per week)

Note: Course sections do not have a maximum enrollment limit unless one is required or recommended by a program or accrediting entity. Courses officially designated by PACGEO as a general education course have an enrollment limit of approximately 50 for upper division (3000-4000) general education courses. There is no maximum section size for lower division (1000, 2000) PACGEO-approved general education courses.

Graduate Liaisons

Divisions, with approval from the dean, may provide one course release per year in lieu of a stipend for faculty members who serve as a Graduate Liaison.

Course Releases for Family Related Leave

University, State, and Federal policies must be followed in instances of approved family leave or requests defined by FMLA.

References

Faculty Handbook 3.6.1

Faculty Handbook 3.16.1

Faculty Handbook 3.17

Faculty Handbook 3.18

Faculty Handbook 3.20